



ACE Manual Therapy Retreat Italy 2027

Payment Plan Policy

At Advanced Clinical Education (ACE), we understand that investing in our Manual Therapy Retreat is a significant financial commitment. To make the Retreat more accessible, we offer a payment plan that allows you to spread the cost of your registration over time.

This policy explains how the payment plan works and the responsibilities that come with selecting this option. It should be read alongside the ACE Manual Therapy Retreat Italy 2027 Cancellation Policy.

How the payment plan works

Our ticketing platform, Humanitix, provides a secure and automated payment plan option. When registering for the Retreat, you will be asked to choose either 'Pay now' or 'Pay over time'. Select 'Pay over time' to view the available payment plan options.

The payment plan requires:

- An initial payment of 20% of your ticket, plus applicable Humanitix booking fees
- Payment of the remaining balance through automatic weekly or monthly instalments (you may select whichever option suits you)
- Full payment of your registration by 15th March 2027

Your scheduled payments will be automatically charged to the debit or credit card used when registering.

Optional add-ons

During registration, you may have the option to purchase 'social event' packages for one or more guests to attend selected Retreat social events.

The cost of any add-ons will be included in your total order price before the initial 20% payment and remaining instalments are calculated.

Payment plan availability

A minimum of two instalment payments is required to use the payment plan option.

To allow enough time for these payments to be processed, you must register:

- At least two weeks before 15th March 2027, if selecting weekly payments; or
- At least two months before 15th March 2027, if selecting monthly payments.

The available payment options and complete payment schedule will be shown at checkout.

Payment plans will no longer be available once there is insufficient time to complete the required instalments before the final payment date.

Humanitix fees

Humanitix applies a \$12 payment plan fee to all payment plans. This fee is divided evenly across your scheduled payments and is paid directly to Humanitix.

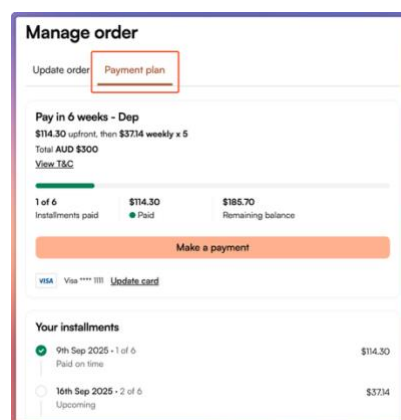
If you make a scheduled payment early or pay your remaining balance in full, Humanitix will not charge any unpaid portion of the payment plan fee.

All other applicable Humanitix booking fees are charged in full as part of your initial payment.

Managing your payment plan

You can click the **manage order** button on the confirmation email you receive when you first register for the Retreat to:

- **View** all remaining payments and the remaining balance
- **Make a payment** manually to pay off the remaining balance or the next upcoming payment
- **Make a payment** for any overdue amount
- **Update the card** used for all remaining payments



Once your payment plan has commenced, you cannot cancel it directly through Humanitix.

If you can no longer attend the Retreat or need to request cancellation of your payment plan, please contact ACE as soon as possible at admin@advanceded.com.

All cancellation requests will be managed in accordance with the ACE Manual Therapy Retreat 2027 Cancellation Policy. Selecting a payment plan does not change the cancellation terms that apply to your registration.

Missed or unsuccessful payments

It is your responsibility to ensure that your nominated payment card remains valid and that sufficient funds are available for each scheduled payment.

You will be automatically charged each payment on the same card used for your purchase on the next scheduled payment date. You will receive a confirmation email after each successful or unsuccessful payment.

If a payment is unsuccessful, Humanitix will notify you by email. Humanitix will attempt to charge the overdue amount the next time a payment is due.

You can make a manual payment for any overdue amounts using the **manage order** button on your order confirmation email.

If your registration has not been paid in full by 15th March 2027, your Retreat registration will be cancelled and the terms of the ACE Manual Therapy Retreat Italy 2027 Cancellation Policy will apply.

We're here to help

We understand that life can, and will, sometimes throw a curveball or two. If your financial circumstances change during your payment plan, please contact us as soon as possible at admin@advancedclinicaled.com.

While we cannot guarantee that alternative arrangements will always be available, we will do your best to work with you and explore the options available.